

# Senior Practitioner - maternity cover

## Rescue & Response Lead (non-case holding)



A B I A N D A

### Main responsibilities of the role

#### Service Management

- You will be the operational lead for the Rescue and Response service, working closely with Head of Services to ensure it's successful delivery;
- You be responsible for managing the Rescue and Response team of practitioners;
- You will have oversight of the monitoring and evaluation requirements of the service, responding to reporting and funder requests for information;
- You will hold deputy contract management duties and work alongside the contract lead to liaise with funders, partners and stakeholders - representing the service at external monitoring meetings where needed;
- You will have a live and thorough understanding of progress against service deliverables, including targets, outcomes/impact, successes and challenges;
- Working closely with the Head of Services, you will implement the development, and sometimes redesign, of the service systems to ensure changes meet the needs of the team and project;
- Deliver internal training and briefings to your team to upskill and capacity build internally to ensure a quality assured approach to their work;
- You will work with the Head of Services and Gender Consultant to triage incoming referrals - liaising with external referring agents to support allocation of cases and safe practice for team members;
- From time to time, you may be called on to oversee and administer incoming referrals and ensure that Abianda's processes of engagement are followed.

#### Safeguarding:

- Triage reports and concerns from staff and notify the Designated Safeguarding Lead of cases that require immediate action (and take that action in her absence);
- Offer advice to staff with regard to routine safeguarding issues and risk issues arising from complex case work, and take appropriate action;
- Ensure that relevant, detailed and accurate written records of referrals/concerns are kept and that these are shared with the Designated Safeguarding Lead;
- Attend and contribute effectively to Child In Need meetings, Child Protection conferences, Early Help, and planning and review meetings in support of your team where necessary.

### Senior Practitioner Responsibilities

#### Cross organisational work

- Be involved in monthly full management meetings, addressing organisational staffing, policy, systems and development issues;



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- Take on additional cross organisational actions in support of the organisation's vision and current strategy, and in service of whole organisation development;
- Support internal communications by sharing information and feedback up and down the layers of the organisation's hierarchy - ensuring that team members are informed and consulted;
- During periods of staff absences you may be required to take on additional tasks as per your seniority, skills and expertise.

#### Monitoring and evaluation

- Hold monitoring and evaluation responsibilities, responding to reporting requirements across the project, so that partner and funder questions are answered;
- Hold Deputy Contract Lead responsibilities on funds and projects that you are involved in or support team members in;
- Support the HoS with triaging incoming referrals - liaising with external referring agents to support allocation of cases and safe practice for team members;
- Be a conduit for communication between the Practitioner team and Senior Management Team;
- Monitor quality assurance and progress to ensure the team is meeting Abianda's quality assurance standards.

#### Line Management and Support

- In time, you will hold line management responsibility for up to four Abianda Practitioners who deliver complex case work services. You will ensure our team of Practitioners receive high quality line management support, providing the time and input required to deliver services safely, and to an exceptional standard;
- Report to your line manager across all aspects of your responsibilities;
- Participate in monthly supervision with your line manager;
- Participate in whole team practice and case file sessions, team meetings and Senior Practitioner meetings;
- Engage in monthly clinical supervision to support wellbeing and a reflective practice.

#### Working in Partnership

- Your professionalism will reflect the reputation and integrity of the organisation, and your conduct in all responsibilities will uphold Abianda's policies and procedures;
- You will promote Abianda's services, support the engagement of young women and girls in our services, maintaining relationships with partners and commissioners;
- You will attend external monitoring and partner meetings alongside members of the Senior Management Team;
- You will work in partnership with other Abianda Senior Practitioners, being a source of peer support and shared learning.

#### Safeguarding and Participation

- Hold up to date safeguarding knowledge in order to identify and respond promptly to emerging safeguarding issues as they arise;
- Work with the SMT to ensure that all safer recruitment requirements are met for all staff in your team;
- Where needed, work with the Participation Team to ensure that young women's voices are embedded in the activities and developments of your service area;
- Encourage a culture of equality, participation and excellence when advising on and responding to safeguarding issues and practice.



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